

### General Position Description

The Teacher is responsible for supporting a cohesive teaching team, implementing the curriculum, and managing the day-to-day operational activities of the classroom. Teachers must understand children's cognitive, social, emotional and physical development in order to ensure a safe and stimulating classroom environment where children are actively engaged and encouraged to succeed. The Teacher must be skilled in communicating with both children and adults in order to meet the needs of the children, effectively guide teacher assistants, and resolve parental concerns.

This position reports to Center Director.

### Key Responsibilities

- Coordinate and implement curriculum by developing classroom activities based on developmentally appropriate practices and early learning standards.
- Lead by example; encourage teaching team success through modeling and coaching.
- Plan individual and group age-appropriate activities to actively engage children and encourage social, cognitive, physical and emotional growth.
- Maintain frequent communications with parents through informal discussions, progress reports, and parent-teacher conferences.
- Ensure all center policies and state regulations are met.
- Ensure a healthy classroom environment – including maintaining appropriate hygiene and cleanliness standards and safety and security of children.
- Supervise teacher assistants and classroom volunteers to ensure they are following planned activities, hygiene and safety standards.
- Maintain accurate records, forms and files.
- Maintain personal professional development plan to ensure continuous quality improvement.
- Participate in staff meetings, professional development trainings, and center outreach activities.
- Willing to take on other duties as assigned

### Additional Knowledge, Skills and Experience Required

- Minimum of 3 years of teaching experience.
- Strong oral and written communication skills; basic computer skills.
- High energy; ability to work well with others (staff, children, and families) and to foster a team environment.
- A strong understanding of child development.
- Excellent leadership, organizational, and interpersonal skills.
- Pediatric CPR and First Aid certification.
- Must clear full background check and must pass health screening.

### Educational Requirements

- Associate's Degree (or actively enrolled in) in early childhood education or related field of study.
- Bachelor's Degree in ECE preferred.

### Physical Requirements

- Requirements include the ability to take frequent walks, use hands and fingers, handle objects, tools or controls, talk to and hear voices at many levels. May also be required to kneel, bend, squat, run and crawl, and carry up to 50 lbs.
- A specific vision ability will be required including the ability to see up close and up to a certain distance, to see colors, have peripheral vision and depth perception.
- Able to lift 50 lbs.

### Employment Type

Full time; Part time options available

